

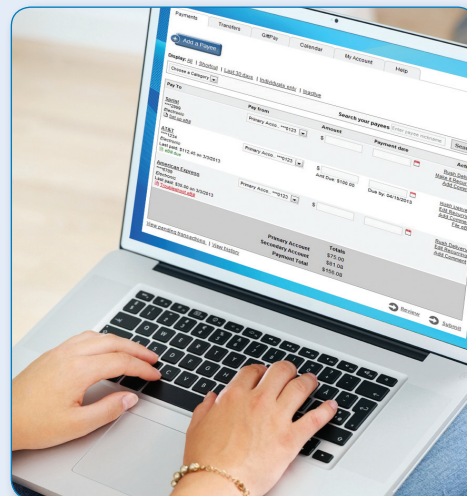
Your upgraded online bill pay: How to use eBill

Welcome to the ultimate convenience and security.

Your upgraded online bill pay has eBill so you can view, pay and track bills online. And you can do it all in one secure place.

When you set up eBill, you'll receive bill summaries right on your payments dashboard. That means you can see the payment amount and due date at a glance.

Now let's get started. Simply follow the steps below to use the upgraded eBill features.



How to set up eBill

It only takes a few moments to set up an eBill. Here's how to do it.

1. Go to the payments dashboard and select **"Set up eBill"** (A) under the payee's name
2. Enter your **login credentials** for the payee's website
3. Accept the **terms and conditions** and submit

A screenshot of the online bill pay dashboard. At the top, there are tabs for Payments, Transfers, GiftPay, Calendar, My Account, and Help. Below the tabs is a search bar with the text "Search your payees" and a button labeled "Add a Payee". Under the search bar, there are filters for "Display: All | Shortcut | Last 30 days | Individuals only | Inactive" and a "Choose a Category" dropdown. Below this is a table with columns: Pay To, Pay from, Amount, Payment date, and Actions. The first row shows "Sprint" as the payee, with a "Set up eBill" link in the Actions column. A red letter "A" is placed next to this link.

How to know when an eBill is due

When you set up eBill, it's easy to keep track of when your bills are due.

1. You will see an **"eBill due"** (B) notice on your dashboard when your payee has a new eBill

A screenshot of the online bill pay dashboard showing an "eBill due" notice. The notice is a yellow box with the text "eBill due" and "amt due: \$100.00, due by 04/15/2013". Above the notice, there is a table with columns: Pay To, Pay from, Amount, Payment date, and Actions. The first row shows "AT&T" as the payee, with a "Set up eBill" link in the Actions column. A red letter "B" is placed next to this link.

2. At this time, you can **view the amount due and due date**

When you set up recurring payments, you'll never worry about missing a payment.

- Best Buy**
 *****1337
 Electronic
 Last paid: \$50.00 on 3/11/2013
 eBill due

Schedule payments:

- Cancel Next

Pay to **Best Buy**
****1234
Electronic

Pay from Primary Account

Amount ☒ Always pay full balance

- Amount ☒ Always pay full balance
- ☐ Always pay minimum due
- ☐ Only pay the amount due if it is less than or equal to \$
- ☐ Pay an amount that I specify \$

Send Payment ☒ To be delivered by the due date
☐ When bill arrives

 Cancel Submit

Once an eBill is paid, you can view it in your “eBill History” for 18 months.

- Best Buy Primary Accto.. ***0123 \$ Rush Delivery
****1337 Min Due: \$25.00 Due by: 04/15/2013 [Make it Recurring](#)
Electronic Bal: \$500.00 [Add Comment](#)
Last paid: \$50.00 on 3/4/2013 [File eBill](#)
 eBill due

eBills

Date	Amount	Additional items
Due by: 04/15/2013	Due: \$25.00	Status: Unpaid
Statement close: 04/01/2013	Statement balance: \$500.00	Pay File an

Additional actions

- [Edit payee](#)
- [Pending transactions](#)
- [History](#)
- [eBill History](#)
- [Add reminder](#)

If you pay a bill by cash, check or through your payee's website, here's how to remove the "eBill due" notice on your dashboard.

- [Best Buy](#)
 ****1337
Electronic
 Last paid: \$50.00 on 3/4/2013
[eBill due](#)

- ## 2. Once it's filed, the eBill will appear in your **eBill History**