## We're **HIRING**



We're looking for high energy, self-motivated team members to fill this opening!

# FINANCIAL CENTER MANAGER

Staunton Financial Center

### PRIMARY RESPONSIBILITIES

Primary Responsibilities include, but are not limited to:

developing, reviewing and monitoring objectives and expansion of business development for the Financial Center; managing the financial center office operations including the teller, customer service, and lending functions; ensuring community involvement; providing for the training and guidance of subordinate personnel, scheduling subordinate personnel; and cross selling and referring clients to other Bank professionals. Applicant must be willing to travel

#### **EDUCATION NEEDED**

Have a two year degree or equivalent banking experience (preferred but not required)

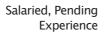
#### **SALARY STATUS**



Equal Opportunity/ Affirmative Action Employer

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#### SKILLS NEEDED

- Have 2-4 years banking experience with the last 2 preferably in branch management / business development / customer service (preferred but not required);
- Be a highly motivated, self starting, goal driven individual;
- Have excellent verbal and written communication skills:
- Have strong relationship-building skills:
- Have excellent time management skills and be attentive to detail;
- skills and be attentive to detail;
  Be willing to participate in local
- Have a valid driver's license and be willing to travel;
- Be proficient in PC software including Microsoft Word and Excel, and

civic organizations:

 Must possess the ability to work independently as well as complete projects using a team approach.

#### APPLICANTS PLEASE FMAIL

cover letter and resume by August 13, 2021 to Monika Eckard meckard@yourbank.com